

Roots & Berries



PRIVATE HIRE &
IN HOME ENTERTAINING

Our cafés are unique spaces for your event - special birthdays, wedding receptions, company get-togethers, summer BBQs, Christmas parties, christening teas - the list is endless...



At **The Skylark Café** we've provided food and drinks for countless day time celebrations for many years. In the evening, you can enjoy exclusive private hire of the café for you and your guests to enjoy delicious food and drinks as the sun sets over beautiful Wandsworth Common.

At **The Rookery Café** as well as evening private hire, we've also provided corporate catering to film & TV crews, as well as larger scale festival catering to events Streatham Common.

The Stables Café sits within the grounds of the majestic Orleans House, on idyllic Twickenham Riverside and we are the preferred, onsite, caterer.

If you are planning to **host your celebration at home**, then why not let us help you with the catering? Our delicious sharing platters are the perfect accompaniment to a gathering or a drinks party and are available for collection, to enjoy when entertaining at home without the cooking!



IF YOU WOULD LIKE TO MAKE AN INITIAL ENQUIRY PLEASE CONTACT EVENTS@ROOTSANDBERRIES.CO.UK FOR ALL YOUR REQUIREMENTS.

OUR DELICIOUS FOOD IS FRESHLY PREPARED BY OUR TALENTED CHEFS, AND OUR DRINKS MENU HAS SOMETHING FOR EVERYBODY. ALL SERVED BY OUR WELCOMING TEAM AND SURROUNDED BY NATURE IN THESE MOST BEAUTIFULLY UNIQUE SETTINGS. PLEASE FIND OUR MENUS ONLINE.



The Skylark Café

ON WANDSWORTH COMMON

WANDSWORTH COMMON IS A BEAUTIFUL GREEN SPACE IN LEAFY OF SOUTH WEST LONDON. IT'S A MAGICAL PLACE AND THE SKYLARK CAFÉ SITS AT THE HEART OF IT...



CAPACITY

For evening private hire:
45 seated or 100
standing indoor &
80 seated on the terrace*
(*summer only)

MINIMUM SPEND

From £600 - £1750
Includes evening
exclusive hire and staff

FEATURES

Large outdoor terrace,
perfect for BBQ's

Integrated SONOS
system

Unamplified acoustic live
music welcomed

THE COMMON IS VERY MUCH PART OF THE FABRIC OF LOCAL LIVES AND A PLACE WHERE LIFELONG MEMORIES ARE MADE, FROM THE YOUNGEST TO THE OLDEST IN OUR COMMUNITY. THERE ARE SO MANY CORNERS TO EXPLORE, WITH SWEEPING GRASSLANDS, TREELINED PATHWAYS, PONDS, WILD WOODS AND SOMEWHERE FOR EVERYONE TO ESCAPE ON A LITTLE ADVENTURE OR JUST RELAX IN THE FRESH AIR.



The Rookery Café

ON STREATHAM COMMON

STREATHAM HAS ONE OF THE MOST VIBRANT COMMUNITY SPIRITS IN ALL OF LONDON. LOCALS ARE RIGHTLY PROUD OF WHERE THEY LIVE AND THE PEOPLE WHO LIVE THERE....



CAPACITY

For evening private hire:
30 seated or 60
standing indoor &
70 seated on the terrace*
(*summer only)

MINIMUM SPEND

From £600 - £1,250
includes exclusive hire and
staff

FEATURES:

Situated next to the
beautiful Rookery Gardens

Large outdoor terrace,
perfect for BBQ's

Unamplified live music
welcomed

STREATHAM COMMON IS HOME TO THE ROOKERY GARDENS. THE GRADE 2 LISTED VICTORIAN GARDENS ARE A GENUINE HIDDEN GEM IN LONDON'S NEIGHBOURHOODS. YOU CAN STROLL, SIT AND RELAX IN THE ORCHARD, WANDER AROUND THE FORMAL ORNAMENTAL GARDENS, EXPLORE THE VICTORIAN CASCADE OR SUNBATHE ON THE MEADOW.

Orleans House Gallery

SITTING WITHIN THE GROUNDS OF THE MAJESTIC
ORLEANS HOUSE, ON IDYLIC TWICKENHAM
RIVERSIDE...



Our own team at the on-site Stables Café can provide catering within Orleans House itself, including the magnificent grade 1 listed Octagon Room, the atmospheric Victorian Coach House and the contemporary meeting and training room in the Gallery loft.

FOR MORE INFORMATION PLEASE ASK FOR OUR EXTERNAL EVENT CATERING PACK
AND CONTACT THE GALLERY DIRECTLY TO SECURE YOUR EVENT SPACE
ORLEANSHOUSEGALLERY.ORG/VENUE-HIRE.

Frequently Asked Questions

We hope that the following will help you to plan your event. Please also be sure to read the T&Cs before making your booking. If there is anything else, please don't hesitate to ask!

I'D LIKE TO MAKE AN ENQUIRY...

Fantastic! Please enquire via the private hire booking form on our website or drop an email to enquiries@rootsandberries.co.uk. Our events team, will then be in touch to help you plan your celebration.

THE VENUE

Can I bring my own decorations?

You are very welcome to give us simple decorations to put up for you, unfortunately we cannot put up anything large or complicated within the set up period available. Get in touch to discuss in detail. Please note that out of respect to our venues and the environment, we have a strict no artificial confetti policy (either loose or within balloons) both inside and on the terrace or courtyard. You can however bring natural rose petal confetti.

How do you change the feeling of the café for the evening?

As standard, the lights are dimmed, twinkling tealights will be on the tables, lanterns outside and we also provide some small floral arrangements for the tables wherever possible. High chairs will be removed from the area unless requested otherwise. If you would like table linen for a dinner occasion, we can price and arrange this for you. For bespoke floral arrangements or menu stationery you can arrange these, or we can put you in touch with somebody wonderful to help. Please do ask when you book, so that we have time to organise.

How late can I party?

Our last bar orders are taken at 11pm and the team will politely ask everyone to leave by 11.30pm.

What time does the terrace / courtyard close?

Our staff will respectfully ask all guests (apart from those smoking in the smoking area) to come inside the café by 10.15pm. Please note that our outside spaces are not heated.

Can I have a live band/singer, or a DJ for my party?

Yes you can have unamplified live music but unfortunately we are unable to accommodate DJ's and amplified live music or mics/PA systems, due to noise levels disturbing our residential neighbours. Please do not book entertainers before confirming we can accommodate them and ensure they are happy to entertain without amplification.

Can I choose the music?

Definitely! We have a system on which we can play a Spotify playlist of your making or choice. We will need to be given the playlist 3 days in advance, please ask if you would like our guide to setting this up and doing so.

Why are there restrictions on finish times and DJ's when the venue is in a public space?

We are sensitive to both the needs of those celebrating a big life occasion AND those who live on our doorstep, especially in the busy party season where several parties might run during one week! Whilst it feels like we are far away enough from people's homes not to cause inconvenience, both residential areas next to us can get disturbed by very loud noise carrying over the space.

As a result, we hope you understand that we need restrictions in place and that unfortunately without exception, we do not host events that finish after 11.30pm. Many of our private hire clients choose to come to us in these beautiful spots for their party and food and then have an after-party at home or at a nearby club or late night bar.

Do you offer dry hire, or can I bring in my own caterer?

We only offer events catered by our chefs, here at the café.

TICKETED EVENTS

How shall I cost my school parents/social event?

Please do ask us to provide a quote based on your numbers before you price your tickets – we can give you guidance on quantities and the allocation between food, drinks and service.

You may wish to make an allowance for service in the ticket price and prepay the charge with the food and any prepaid drinks (we will of course refund if you are for any reason unhappy on the night!). If your guests then choose to buy further drinks themselves, they are welcome to tip at their discretion.

How can I ensure everyone gets the drinks they have paid for?

Organisers usually provide each guest with 1-2 tokens which they can exchange at the bar on the night, ensuring the drinks are fairly distributed. Please let us know in advance if you would like to use our wooden tokens.

TIMINGS ON THE EVENING

When can my party begin?

Access to the venue for the host is usually from 7.15pm onwards, well in-time to greet the first guests and (for seated dinners) to lay out names for a table plan if you wish to have one. Before 7.15pm we will be transforming from daytime café to evening venue by cleaning, tidying, putting up any decorations you have given us, moving furniture, getting the bar set up – and more!

What time is the food and drink served? Here is an example of typical timings:

7.15pm onwards.....Host arrives

7.30pm.....First guests arrive and drink service begins

8.30pm.....Food service begins

9.30pm.....Dessert service (if relevant)

10.15pm.....All guests indoors

11.00pm.....Bar closes

11.15pm.....Guests will be kindly asked to leave the venue

11.30pm.....All guests to have dispersed, café closed

Evening Private Hire Terms & Conditions

When you confirm your booking for evening private hire (at Skylark and The Rookery Café), you agree the following;

1. The café will be available to you on an exclusive basis for the period of your hire between 7.15pm (with first guests arriving at 7.30pm) and 11.30pm on your booking date. Please do not arrive before this time as we will be cleaning and transforming the café to a party venue, after normal daytime service.

2. You kindly agree that upon booking we can authenticate your credit card via the DesignMyNight booking system to the value of £250 and will process this amount as a Cancellation Fee in the event you choose to cancel your booking less than one month in advance of your booking date.

3. You agree to the Minimum Spend and to pay this or the value of the pre-ordered food and any pre-paid bar tab amount (together the "Pre-Pay"), whichever is the higher value of the Minimum Spend or Pre-Pay, at least two weeks prior to the event. You agree that we may authorise your credit card for any difference between the pre-order value and the Minimum Spend. Should the Minimum Spend not be reached by the end of the event, you agree that we may charge any shortfall via the authorised amount, using the DesignMyNight payment service. We will advise you of this charge before it is processed.

4. If you cancel your event seven days or less before its date then we reserve the right to cover any losses on food purchases and staff costs incurred where applicable, from the pre-paid amount. We will minimise this wherever commercially possible.

5. Along with the payment in point 3 above, **you agree to provide us with your final pre-order for food at least two weeks in advance.** Thank you for your understanding that as we freshly prepare and cook our food on the premises, we need this time to order all ingredients and ensure we have the correct number of staff on the rota for your event to run smoothly.

6. **You agree to provide us with advance written notice of any specific allergen requirements including the allergen and name of guest concerned,** so that we are able to identify them during the event and ensure that they are served with the correct food. Full allergen information on all items served is available on request. Please note that we cannot guarantee the absence of trace elements of allergens from any product as although we take all standard industry precautions, items such as nuts, gluten and other allergens are used in the kitchen on a daily basis.

7. You understand that we may need to substitute a dish or particular ingredient if it should become unavailable between the time of booking and your event.

8. You understand and acknowledge on behalf of your guests, **that guests must be inside the café by 10.15pm** unless smoking in the designated smoking area. We will give advance notice to guests 15 minutes before this time of this.

9. You understand and acknowledge on behalf of your guests that the last order for drinks must be placed at the bar by 11pm. We will give advance notice to guests 15 minutes before this time that the bar will be closing.

10. You agree that all guests will have left the café by 11.30pm and will use best endeavours to ensure that they disperse immediately and quietly from the residential area surrounding the café.

11. You agree to purchase all drinks from the café unless you wish to bring your own wine, in which case you agree to pay as corkage of £12 per bottle for still wines and £18 per bottle for sparkling wines. Corkage is charged on any bottle opened. Please note that all other alcoholic or soft drinks must be purchased from the café and consumed on the premises as per our Premises License.

12. Please note that if you wish to have drinks circulating and glasses being topped up (rather than a bar service), we will need extra staff for the evening. With advance notice of at least two weeks we can provide this at an extra minimum cost of £120, dependent on the size of the event and whether this is for food and drink or just one or the other.

13. You are welcome to give simple decorations to us to put up for you by mutual agreement. Please provide us with blu-tac or string. Please note no hooks, nails, sellotape or adhesive fixings are permitted in these historic buildings. Natural rose petal confetti is fine but please note that out of respect to the environment and it's wildlife, we have a no confetti policy (either loose or within balloons) both inside and on the terrace. You agree that if you or your guests choose to bring confetti other than natural rose petals, a £50 cleaning fee may be added to your final bill. Please note that at The Stables Cafe (which is a listed building) naked flames are not allowed.

14. You understand that the cost of your hire does not include table linen but that we can organise bespoke linen options for you at extra cost, upon request. Please enquire at time of booking so that we have time to arrange this for you.

15. You are welcome to drop off items for your event prior to your booking. If you wish to do so, please send us an email in advance with what you would like to drop and when, together with any storage instructions. Please note whilst every effort will be made to keep these items safe, sadly we cannot take any responsibility for items left before or after an event.

16. For bookings at The Skylark Cafe you need to drive onto Wandsworth Common to drop items, please be sure to notify us of this in advance. For the safety of those using the Common, please adhere to the requirement to drive at less than 12mph on the access path with hazard lights on at all times and to park during the time of the drop off by the gate beside the café, leaving space for vehicles to pass by. You agree to then move your car off the Common during the event.

17. You agree to purchase all party food from The Café unless agreed by separate arrangement, for example if you would like to bring specialist food for specific allergens or your own celebration cake.

18. For all individually hosted private hire events (i.e. a single bill payer), an optional **service charge** (based on 10% of the food and drink spend) will be added to your final bill, if you are satisfied with the service you have received.

19. For **group bookings** such as school parent socials, organisers tend to prefer to pay service in advance as this is simpler. This can be based on 10% of the prepaid food and drink spend, with any further drinks service paid by individual guests, at their discretion on the evening. In the unlikely event that your group has pre-paid the service charge but you are unhappy with the service you have received, we will refund this provided you inform us by email within 24 hours of the event finishing. After this point the money will be given to the team members who worked at the event and is therefore non-refundable.

Covid Policy & Covid Cancellations

All guests must comply with any test and trace and social distancing requirements at the time.

In the event that the Government introduces a policy or lockdown which affects the date of your event, we will contact you to try to arrange an alternative date. Whilst we will endeavour to make this date as close to the original as possible, please note that we will not be able to move other bookings, so it is possible that the next available dates may be some weeks later. For seasonal bookings, it is possible that these events may move to after the festive period. We feel it's important to be open on this point – but also based on the Summer '21 parties that moved to the Autumn, it does give something lovely to look forward to!

Should the Government make any other unexpected changes, we will do our best to accommodate these within your booking. Please note that this may result in changes to the layout, timing and numbers of guests at your event and we would get in touch to discuss this with you or to find a new date if you did not wish to proceed under the restrictions.

If the event does not go ahead due to a change to the Government Roadmap and you do not wish to move it to a later date, then we will refund any pre-paid food or drinks less any costs incurred for unsaleable stock and the cost of mis-en-place. Please see point four of our main t&c's above.





**ROOTS & BERRIES IS A LEADING FAMILY OF
CAFÉS IN LONDON'S GREEN SPACES.**

WWW.ROOTSANDBERRIES.CO.UK

Food Photography & Artwork by Saskia Frost
Outdoor Venue Photography by Linh Moran